



VENDOR APPLICATION FORM

August 16th – 19th, 2018

Dear Artists and Vendors,

The time has come once again to invite all interested artists and vendors to apply for space at the South Grenville Bluegrass Festival. The Festival will be held Thursday, August 16th through Sunday, August 19th at the Drummond Arena at the Fairgrounds in Spencerville, ON. The vendor market will operate on Friday, August 17th, 4 pm to 10 pm, Saturday, August 18th, 10 am to 8 pm and Sunday, August 19th, 10 am to 2 pm.

The cost to join us this year is \$50 for artists/artisans and small food vendors for an inside or outside booth for Saturday ONLY or \$75 for the weekend. Large food vendors are \$100. This cost helps cover advertising costs and program printing costs for the festival. The registration form is attached, and the festival takes place rain or shine, therefore registration fees are non-refundable.

Setup for weekend vendors start at 4 pm on Friday, August 16th, takedown is 2 pm on Sunday, August 19th.

Setup for Saturday ONLY vendors start at 8 am on Saturday, August 18th, takedown is 2 pm on Sunday, August 19th.

Tables are not to be left unattended for extended periods of time. The Drummond Arena is secured during off-performance hours, but you leave your display set up at your own risk. Any vendors offering food products, must include a certificate of insurance demonstrating general liability insurance of a minimum of \$2,000,000 and a copy of a valid permit from the Leeds, Grenville and Lanark District Health Unit with their application form.

All spaces are approximately 10 X 10 feet. Space includes an 8-foot table and two chairs. Please note that we do not provide shelters for outdoor spaces and that no merchandise is to be left overnight.

The deadline for applications and payment is August 1st, 2018. Payment should be made to South Grenville Bluegrass Festival and sent to 334 Pine Hill Road Kemptville ON K0G 1J0

Should you have any questions, please email sylpoitras@hotmail.com.

Sylvie Poitras-Lavergne
SGBF Committee Member

Type of Space	Indoor or Outdoor	Saturday Only	Weekend	Quantity	Subtotal
Artists/Artisans Small Food Vendors	10 X 10 Indoor	\$50			
Artists/Artisans Small Food Vendors	10 X 10 Outdoor	\$50			
Artists/Artisans Small Food Vendors	10 X 10 Indoor		\$75		
Artists/Artisans Small Food Vendors	10 X 10 Outdoor		\$75		
Large Food Vendors			\$100		
Total					

Booth location will be provided upon arrival.

LOCATION: Drummond Arena, Spencerville ON

SPACE: Tables and chairs will be provided. Please provide your own table coverings.

FOOD VENDORS: Food vendors must attach a copy of a valid permit from the Leeds, Grenville and Lanark District Health Unit and a certificate of insurance demonstrating general liability insurance of a minimum of \$2,000,000.

DON'T FORGET THESE ITEMS:

To date and sign your application.

To include your cheque for the full amount made payable to the South Grenville Bluegrass Festival. (*Applications without cheques will not be processed*)

Certificate of insurance and Health Unit permit, if selling food.

Mail this application to:

Sylvie Poitras-Lavergne, 334 Pine Hill Road, Kemptville ON K0G 1J0

Questions: sylpoitras@hotmail.com